




Company Description

We are leading specialists in television and video services, with a true passion for technology and innovation. We help organizations transform their television and video businesses to successfully meet the needs and expectations of today's audiences. Our purpose is to drive the evolution of television and allow more people to benefit from the advantages and opportunities that technology brings to the way we consume video. We aim to provide the best information and entertainment video experience by partnering with telecom operators and media companies.

Information

 **Deadline:** 2022-12-31
 **Category:** Business
 **Province:** Bizkaia

 **Country:** Basque Country
 **City:** Anyone

Company

Agile Content

agile content

Main functions, requisites & benefits

Main functions

The role The main purpose of this position is to set up, managing and troubleshooting the technology systems that we use to maintain computer and software networks. You will have the opportunity to work in an international environment within a highly motivated and open-minded team. Key tasks Setting up IT systems and devices. Manage IT purchases, providers and logistics. Resolution of basic IT incidents. Coordinate and manage IT facilities. IT coordination of events. Installing and configuring computer hardware, software, systems, networks, printers, etc. Monitoring and maintaining computer systems and networks. Providing technical support across the company both remotely and on site. Setting up accounts for new users. Training end-users on hardware functionality and software programs. Repairing and replacing equipment as necessary. Coordinate the whole workflow of IT employee requests: gather requests, get the approval (if needed), manage the order with internal and external stakeholders. Keep an updated IT inventory. Organise IT equipment shipments for the onboarding / offboarding. Lead the implementation of new technology at Corporate level, working with the different areas.

Requisites

Experience, technical requirements and qualifications: 3 to 5 years of experience as an IT support specialist Good computer skills: computer literacy in Microsoft Office software and Windows OS, Microsoft 365 and Teams, etc. Proficient in Spanish and English (C1). Knowledge of office administrator responsibilities, systems and procedures Experience in project management Multi-tasking and prioritizing work. Ability to work remotely and on-site It would be great if you: Experience with Jira & Atlassian suite.

Benefits

Why join us? Thrilling projects and products are waiting for you. Lots of things to do, a bunch of talented people to work with and a real technological challenge. Ready to foster innovation? Your family and friends will see the outcomes of your job. How terrific is that!!! You will be connected to some of the coolest brands and bigger companies worldwide. Because we believe your personal life is as important as your career, you can enjoy flexibility in terms of location, working hours. Your colleagues will be from different nationalities, cultures and backgrounds. Free English lessons after 6 months with us. We are looking forward to hearing from you if: You are a collaborative team player, self-motivated individual who takes ownership, eager to learn and willing to take challenges, hands on and flexible. You have an outstanding communication and organisation skills, solid problem-solving abilities.