

Company Description

EIT Food is Europe's leading food innovation initiative, working to make the food system more sustainable, healthy and trusted by consumers. Established by the European Institute of Innovation and Technology (EIT) in 2017, EIT Food is a young and fast-growing partnership organisation focusing on entrepreneurship and innovation in the food sector. EIT Food is a member organisation bringing together key industry players, agri-food startups, research centres and universities from across Europe representing the food value chain in Europe. EIT Food headquarters (HQ) are based in Leuven (Belgium) and it is organized around three Regions (South, North-East and West Europe) with regional offices in Spain, Poland and Germany, each working with and for partners in several EIT Food partner countries.

Information

Deadline: 2023-04-20
 Category: Academia
 Province: Bizkaia
 Country: Spain
 City: Bilbao

Company

EIT Food CLC South S.L.



Main functions, requisites & benefits

Main functions

Manage a variety of projects from start to finish complying with EIT Food regulations. Responsible for the successful execution of assigned projects, including day-to-day management, planning, execution, reporting, risk mitigation and follow up of results in alignment with Programme manager. Ensure the quality, efficiency and timely completion of assigned projects and tasks. Create, develop, and maintain project content, including research and analysis of all relevant subject areas to complete project deliverables on time. Preparing evaluation documents, providing quality technical, financial and monitoring budget reports required by the Programme in a timely manner through the whole project cycle. Coordinate the development of relevant project events and/or meetings organization, including communication with consortia partners amongst others and outreach to external stakeholders, providing a full overview of activities progress and performance to the programme manager periodically. Supporting programme manager Stimulating EIT Food stakeholders with the development and implementation of successful project proposals. Support in dialogue with different stakeholders from RIS countries including policy makers, engaging potential clients and startups. Supporting a wide range of projects and activities within the organization. This may entail research, assistance and input to project development and communication between business units, stakeholders, multilateral organizations / donors, and partners. Collaborate with programme manager exploring opportunities, identifying local, regional, national, or European funding to supplement the EIT funding for RIS activities, contributing to the Financial Sustainability of EIT Food and RIS activities. The role involves work on an interdisciplinary team that includes active liaison with colleagues from other areas and disciplines from different EIT Food offices and headquarter (such as Finance, Operations, and Communication).

Requisites

Qualifications: Relevant academic degree related to agrifood sector (Industry, Primary sector, Retailing, Environment/ sustainability, etc.) or other science discipline. Fluency English and Spanish (both spoken and written). Additional Southern European languages are a plus. Particularly good command of Microsoft Office. **Experience:** Minimum 4 years of relevant working experience including 2 years of relevant working experience related to the food sector (Food Industry, Primary sector, Retailing or Food Services). Experience in creating and/or managing digital tools. International exposure and experiences in working with multicultural ecosystems. **Skills:** An agile worker who loves to be challenged, works with a high degree of autonomy, and demonstrates excellent communication skills across the entire organization. Engaged, enthusiastic and versatile project specialists that can work independently across different areas. Strong sense of ownership with proven record of delivering results. Combining analytical thinking with creativity. Strong networking skills with third parties, both internally and externally. Ability to establish trust and effective communication channels with international teams. Ability to interact and communicate effectively with individuals at all levels of the organization and as facilitator of groups in workshops or conference formats. Excellent verbal and written communication, presentation, and persuasion skills for building alliances between stakeholders from industry, research, education and public sector. Proactive