

## Company Description

Sibelco is a Global Material Solutions Company. We mine, process and sell industrial minerals at locations worldwide, focused primarily on silica, clays, feldspaths and olivine. We are also leaders in glass recycling. The Sibelco Group operates over 110 production sites in 31 countries, with a team of over 5,000 people. If you embrace our core values, and if this role sparks your enthusiasm to apply your passion to contribute in a meaningful way as a part of Sibelco's team of unique talents within a diverse international business community, then we very much look forward to hearing from you. Inclusive Team Culture: Attractive Employer [sibelco.com](http://sibelco.com) Sibelco recognises the strength of our diverse global workforce and values difference and inclusion for all. Our rich mix of people bring an exciting exchange of ideas and knowledge to keep us moving forward and innovating new solutions. We seek talent of all backgrounds and abilities and continue to develop our leaders and our culture to help all current and new employees to grow and reach their full potential.

We have set clearly defined sustainability priorities and targets, with key environmental and social objectives, which include Health & Safety, Climate & Energy, Community Engagement, Human Rights and Business Ethics.

## Information

 Deadline: 2025-02-05  
 Category: Business  
 Province: Bizkaia

 Country: Basque Country  
 City: Bilbao

## Company

Sibelco



## Main functions, requisites & benefits

### Main functions

As part of a growing team in Bilbao, the Internal Governance Manager is responsible for solid, effective, and efficient Policy and Procedure Governance at Sibelco at the global level. This will include amongst others, taking ownership of our Policy Code; ensuring the availability and proper execution of the policies and procedures approval process, with documentation; ensuring flawless and efficient organisation of the internal Governance housekeeping, as well as supporting the VP Internal Audit in establishing and updating several key governance instruments, such as the Group Delegation of Authority and Segregation of Duties Policies.

### Requisites

A Master's Degree in Economics, Law, Finance or Audit. 3 to 5 years of professional experience in one or more of the following corporate areas: Compliance, internal governance, internal audit, and enterprise risk management. Experience gained preferably in a digitally mature environment, likely in the consultancy sector. Fluent English and ideally another language. This is a great role for someone with a legal background, keen to really understand the way an international company works and who would potentially want to grow towards internal audit in the future.

### Benefits

Hybrid working conditions and flexible schedule. It is an opportunity for you to join a truly growing global business. Other benefits will be discussed at interview stage. We have set clearly defined sustainability priorities and targets, with key environmental and social objectives, which include Health & Safety, Climate & Energy, Community Engagement, Human Rights and Business Ethics.